



# Orientation

for University-level Exchange Students

Student Mobility Team, Office of Global Partnerships



# 开学注意事项

1. 注意防护
2. 理解并配合可能到来的临时封控
3. 进出学校均要刷一卡通
4. 离校离沪申报，【学生出校报备与申请】\*卿云
5. 返校申请
6. 追溯期
7. 核酸点
8. 核酸有效期（公共交通，商场，学校，医院等）

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01

# Campuses & UIS





## Campuses



# Campuses



復旦大學

## Campus Map (Northern Part)

校园地图

- A**
- 14 Administrative Building 综合楼
  - 15 Administrative Office Building 综合办公楼
  - 16 Agricultural Bank of China 中国农业银行
- B**
- 60 Basketball Court 篮球场
- C**
- 5 Cafeteria (North) 食堂
  - 48 Center for Japanese Studies 日研中心
  - 50 Chemistry Building 化学楼
  - 8 Chemistry Building (West) 化学西楼
  - 8 Chia Tai Administrative Training Center 正大管理培训中心
  - 22 Computer Center 计算中心
- D**
- 34 Department of Culture Heritage and Museology (800号) 文物与博物馆学(800号)
  - 40 Department of Environmental Science and Engineering 环境科学与工程系
  - 44 Dept. of Illuminating Engineering and Light Sources Building 电气光源研究所
- E**
- 81 Education Center for Arts 艺术教育中心
- F**
- 86 Faculty Housing (Guoding Road) 国定路教师公寓
  - 79 Foreign Affairs Office 外事处
  - 1 Foreign Students Residence Hall 留学生公寓(北楼)
  - 6 Fudan Museum of History 复旦博物馆
  - 15 Genetics Building 遗传楼
  - 27 Guanghua Tower 光华楼
  - 9 Gymnasium (North) 体育馆
- H**
- 20 Hang Lung Physics Building 恒隆物理楼
  - 50 Hot Water Supply Room 锅炉房
- I**
- 24 Institute of Microelectronics 微电子学研究所
  - 9 Institute of Modern Physics 现代物理研究所
  - 34 International Students Office 留学生办公室
- J**
- 41 Jam Bing Guan (No.500) 景彬馆(500号)
  - 31 Jiangong Tang (No.200) 姜公堂(200号)
  - 30 Jinglai Tang (No.300) 景来堂(300号)
- L**
- 25 Laboratory of Advanced Materials 先进材料实验室
  - 19 Laser Chemistry Laboratory (Meyun Building) 林毅楼
  - 15 Life Science Building 生命科学楼
  - 22 Life Science Building No.2 生命科学楼二
- M**
- 40 Mechanics Laboratory 力学实验室
- N**
- 57 National Flag Square 国旗台
  - 80 No. 750 750号
- O**
- 81 Office Building No.0 0号楼(学生服务部)
  - 80 Office Building No.1 一号楼

- 78 Office Building No.10 (Fudan College) 十号楼(复旦学院)
- 77 Office Building No.11 (School of Economics) 十一号楼(复旦大学经济学院)
- 79 Office Building No.8 (Graduate School) 八号楼(研究生院)
- 33 Office Equipment Supply Center (No.900) 复旦科教仪器服务中心(900号)
- 6 Outdoor Court 操场
- 76 Parking Lot 停车场
- 63 Post Office 邮局
- 2 Power Substation 变电站
- 91 Production Studio 演播厅
- 67 Propagation Column 宣传柱
- 84 Qing Yun Building 卿云楼
- 84 Qing Yun Xuan (Fudan Souvenir Store) 卿云轩(复旦纪念品店)
- 8 Run Run Shaw Building (Yifu Building) 励志楼
- 92 School of Journalism 新闻学院
- 96 School of Journalism (Office Building) 办公室
- 19 Science Building 科学楼
- 11 Science Building I 理科一号楼
- 17 Science Building II 理科二号楼
- 52 Security Department 保卫处
- 40 Shooting Ground 射击场
- 37 Sporting Arena 体育场
- 38 Statue of Chairman Mao 主席像
- 24 Student Activity Center 学生活动中心
- 4 Student Residence (North) 北区学生宿舍
- 71 Student Residence Hall No.3 宿舍三号楼
- 72 Student Residence Hall No.3 宿舍三号楼
- 70 Student Residence Hall No.4 宿舍七号楼

Foreign Students Residence Hall

十号楼(复旦学院)

十一号楼

(复旦大学经济学院)

(八号楼(研究生院))

复旦科教仪器

服务中心(900号)

操场

停车场

邮局

变电站

演播厅

宣传柱

卿云楼

卿云轩(复旦纪念品店)

励志楼

新闻学院

办公室

科学楼

理科一号楼

理科二号楼

保卫处

射击场

体育场

主席像

学生活动中心

北区学生宿舍

宿舍三号楼

宿舍三号楼

宿舍七号楼



- 83 Student Residence Hall No.5 宿舍五号楼
- 71 Student Residence Hall No.6 宿舍六号楼
- 88 Student Residence House 学生公寓(南区)
- 9 Student Showers 浴室
- 93 Teaching Building 教学楼
- 46 Teaching Building No.1 第一教学楼
- 61 Teaching Building No.2 第二教学楼
- 60 Teaching Building No.3 第三教学楼
- 17 Teaching Building No.4 第四教学楼

- 41 The Old Gate of Fudan University 老校门
- 47 Training Center for Propaganda Cadres 宣传文化干部培训中心
- 95 Tu Haiming Library 杜海明图书馆
- 54 University Archives 档案馆
- 54 University Gate (Guoding Road) 国定路校门
- 54 University Gate (Guoshun Road) 国顺路校门
- 65 University Gate (main) 复旦正门

- 38 University Hospital 校医院
- 56 University Sciences Library 理科图书馆
- 40 Wangdao Garden 望道园
- 7 Warehouse 仓库
- 68 Xi Garden 西花园
- 22 Xiangbo Tang 相博堂
- 39 Xianghui Auditorium 相辉堂
- 45 Xingye Optics Building 兴业光学楼

- 49 Yan Garden 燕园
- 87 Yanyuan Hotel 燕园宾馆
- 14 Yifu Building of Science and Technology 逸夫科技楼
- 21 Yip Yiu Chin Building 叶耀珍楼
- 21 Yuan Chenying Computer Building 袁陈莹计算机楼
- 16 Yuezin Building 跃进楼
- 46 Zibin Building 紫彬楼

- For education and research 教学科研用房
- For administration 行政用房
- For other uses 后勤辅助用房及其他
- Activity & Sports Center 活动中心及体育中心
- Student dormitory 学生宿舍
- Faculty apartment 教师公寓与教工住宅
- University Land 规划用地
- Building (Under-construction) 规划建筑(在建)
- Road 校外干道
- River 河流水面
- Lawn 绿化草地、园地
- Entrance and Exit of parking lot 车库出入口
- Post office and Bank 邮局、银行
- University Gate 校门
- Parking lot 停车场

0 10M 50M 100M 200M



Handan Rd. (Main)

邯郸路

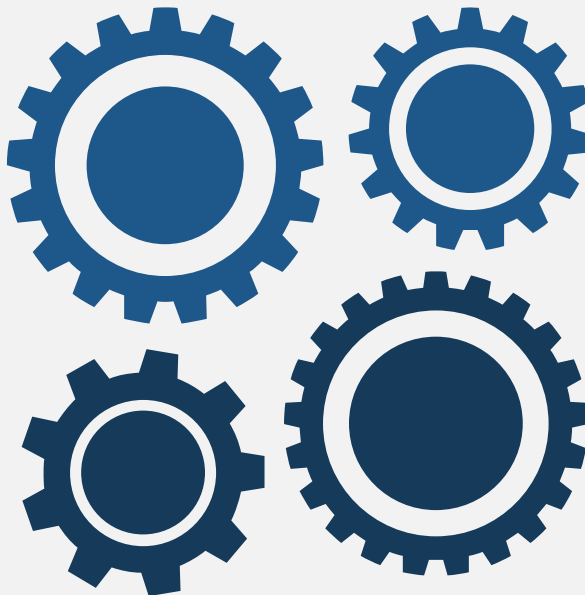


### Office of Global Partnerships

<https://ogp.fudan.edu.cn/main.htm>

### Student Mobility

Student Mobility, Courses, Extensions,  
Study & Life etc.



### Location

Room 105, Majinming Building  
马锦明楼国合处105室

### Contact Us

Email: [incoming@fudan.edu.cn](mailto:incoming@fudan.edu.cn)  
Hours: 8:00-11:30, 13:30-17:00  
Tel: 021-55664152/55664153





UIS



# UIS

Unified Identity Service

Student Identity

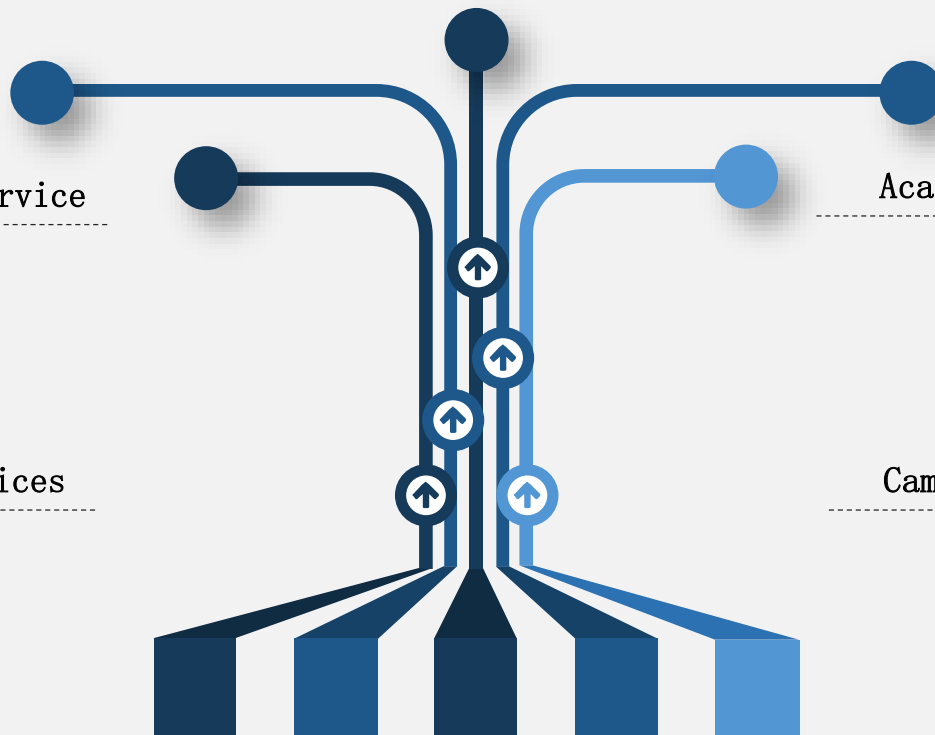
Cafeteria

Library Service

Academic Services

Ehall Services

Campus Clinic





## **student ID card**

**1. Collect your card at student mobility office**

**2. Keep your card to yourself only**

**3. Use up the money you input to the card before leaving**

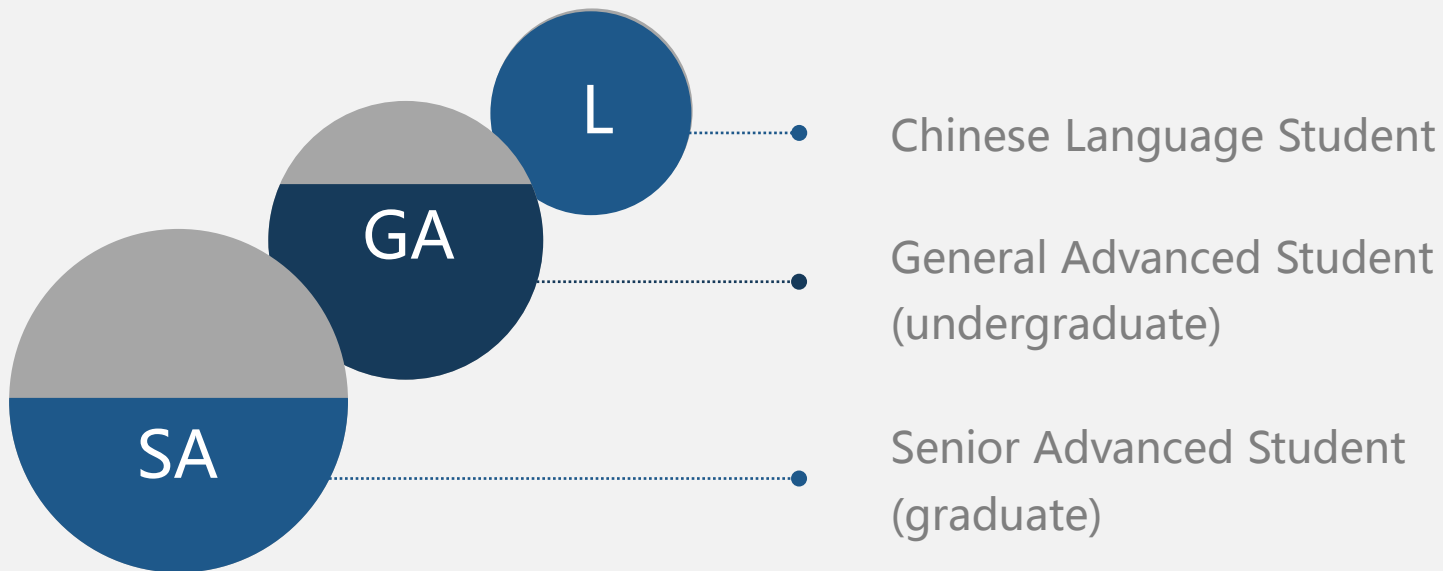


# Registration





Registration



**For all students: Register yourself online.**





**03**

## **Courses**

## Language Student

- Course Registration offline at ICES
- Take a language placement test
- Find out your set of courses at ICES
- Contact person: Ms. 张志蕊



## Host School

- International Cultural Exchange School ( ICES )
- 9<sup>th</sup> F, East Main-Building, Guanghua Tower
- <http://www.ices.fudan.edu.cn>

## Course Selection

- ADD: 2021-09-13 13:00 to 2021-09-27 10:00, Beijing Time
- DROP: 2021-09-13 13:00 to 2021-09-25 10:00, Beijing Time

### GA Student

- Course Registration online: <http://xk.fudan.edu.cn>
- Course Registration Username: Fudan Student ID
- Course Registration Password: fDu+last six digits of your passport number (substitute letters with number 0, for example: MA66T49S, password is "fDu660490")

Available courses


Added courses


Completed courses

List of courses

The schedule above will be updated after inquiry. Please empty inquiry terms and try again for full display of courses.

1

 MANA11										
Course number	Course code	Course name	Credit (s)	Instructor	Class period per week	Campus	Notes	Selected number/Maximum number	Curriculum	Operation
MANA11601 9.01	MANA116019	International Markets Study	3	Jose M Jimenez	3	邯郸校区	全英文课程 复旦-蒙特雷课程	17/60	1-15 week Mon 11-13 Session HGX307	ADD



## Courses

76	ICES110002.01	留学生高级汉语II	Advanced Chinese II
77	ICES110003.02	留学生专业汉语I	Chinese for Foreign Student Majors I
78	ICES110010.01	初级汉语	Basic Chinese
79	ICES110011.01	中级汉语	Intermediate Chinese

### Notice

- You can try out the above Chinese Language Courses in the first two weeks
- You can choose only one out of all, with guidance of the instructor.
- These Chinese Language Course CANNOT be dropped during the term.



## Course Selection

- ADD: 2021-09-13 13:00 to 2021-09-27 10:00, Beijing Time
- DROP: 2021-09-13 13:00 to 2021-09-25 10:00, Beijing Time
- You can choose at most three courses beyond your major program

### SA Student

- Course Registration online: <http://www.gs.fudan.edu.cn>, English Service
- Course Registration Username: Fudan Student ID
- Course Registration Password: fDu+last six digits of your passport number (substitute letters with number 0, for example: MA66T49S, password is "fDu660490")



The screenshot shows the login interface of the Fudan University Graduate Course Selection System. At the top, there is a green header with the Fudan University logo and the text '复旦大学 研究生选课系统' and 'Fudan University'. Below the header, there are input fields for '用户名:' (Username), '密 码:' (Password), and '校验码:' (Verification Code). The verification code field contains the text 'fc63'. There are two buttons: '登录' (Login) and '忘记密码' (Forgot Password). Below the login fields, there is a red text prompt: '建议使用IE8及以上IE浏览器'. Underneath, there is a paragraph of text explaining the system's authentication process: '选课系统采用统一身份认证(UTS)，用户名为学号' (The course selection system uses a unified identity authentication (UTS), with the username being the student ID number). It then provides instructions for new students: '新生初始密码为身份证后六位(非数字字符用数字0代替)，若在迎新系统改过密码，则用自设密码' (The initial password for new students is the last six digits of their ID card, with non-digit characters replaced by 0; if they have changed their password in the迎新 system, they should use their self-set password). It also mentions '老生密码与URP系统、无线网络认证等相同' (The password for returning students is the same as the URP system and wireless network authentication). At the bottom, there is a link: '查询成绩及评教请进入[研究生综合服务系统](#)' (To query grades and evaluate teaching, please enter the Graduate Student Comprehensive Service System). The footer contains copyright information: '复旦大学 版权所有©2009-2017' (Fudan University, All rights reserved ©2009-2017), a contact number: '研究生院教务管理联系电话：65643993, 54237024', and a browser recommendation: '建议使用IE浏览器；IE8及以上' (Suggest using IE browser; IE8 and above).

## Courses

← → ↺ [jwfw.fudan.edu.cn/eams/courseTableForStd!courseTable.action](http://jwfw.fudan.edu.cn/eams/courseTableForStd!courseTable.action)

我的

- 家长/监护人信息维护
- 我的绩点实时查询
- 选课事务申请
- 我的考试
- 我的成绩
- 课程大纲查询
- 2+X发展路径报名
- 课程包课程选课意向
- 本科生修读研究生课程认定申请
- 交流学分申请
- 我的课表
- 转专业申请
- 教材订购
- 校外考试
- 推免申请
- 水平测试报名
- 补考申请
- 水平测试成绩确认
- 学分清算结果查询
- 缓考申请
- 计划完成情况
- 毕业申请
- 分流申请
- 荣誉课程退课
- 不在校学生选课申请
- 学籍异动申请

我的课表

课表类型: 学生课表 | 选择教学周: 第1周 | 学年学期: 2020-2021学年2学期 | 切换学期

课表格式说明: 教师姓名 课程名称(序号) (第n周-第m周, 教室)

节次/周次	星期日	星期一	星期二
第一节			
第二节			
第三节			
第四节			
第五节			
第六节			
第七节			
第八节			
第九节			
第十节			
十一节			
十二节			
十三节			
十四节			

序号	课程代码	课程名称	学分	课程序号	教师
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## Notice

- Check out all the courses you select at <https://jwfw.fudan.edu.cn>.
- You will use this website to check your exams, grades too.



## Courses



### Example

MANA130006.**02**  
MANA130006.**01**  
MANA130006.**03**

营销管理  
营销管理  
营销管理

Marketing Management 3.0  
Marketing Management 3.0  
Marketing Management 3.0

徐倩  
何雁群  
宋亦平



### Tips

- Popular courses may be taught by several instructors with the same course code.
- They have the same course name AND course code.
- The only difference is decimal points and instructors.
- You can choose only ONE of them.
- You will not get grades if you attend the wrong class and take the wrong exams.



### Classroom

e.g. H6301

H: Handan Campus  
Z: Zhangjiang Campus  
F: Fenglin Campus  
J: Jiangwan Campus

HQ: Teaching Building of Journalism School  
GX : Guanghua Building West Sub-Building  
GD : Guanghua Building East Sub-Building  
6 : 6<sup>th</sup> Teaching Building at Handan Campus  
3: 3<sup>rd</sup> floor  
01: Classroom 01

Try yourself: Where is HGX208 ?





### Exams

- Students with an absence record (including both asking for leave and absence without permission) exceeding one third of (including one third of) the course period will NOT be allowed to take the final examination, and will be scored "0/F" in this course.
- Those who are absent from the final exam without either asking for leave or permission to leave will be scored "0/F" , and will NOT be given a second chance to take the exam again.
- Read through the final examination arrangements in the course schedule and double check the exam date and time with your instructor.



## Grading

Grade	Rank in Class	General Point
90-100	A	4.0
85-89	A-	3.7
82-84	B+	3.3
78-81	B	3.0
75-77	B-	2.7
71-74	C+	2.3
66-70	C	2.0
62-65	C-	1.7
60-61	D	1.3
Fail	F	0.0



### Transcript

- We will send the official English transcripts to your home university's student mobility office at the beginning of next semester.
- The courses registered in your course registration system will ALL appear on your official transcript.
- If you want to change your courses, you **MUST** change it in the course selection system, in addition to verbally communicating with the instructor.
- Students are responsible for their own course registration and any changes. No offices or instructor can act on students' behalf.



## **Services**





### Email

- Fudan ID@fudan.edu.cn (For example: 18300120071@fudan.edu.cn)
- Password: fDu+last six digits of your passport number (replace the letter with number 0)
- Website: <http://mail.fudan.edu.cn>



### Library

- Your access to Fudan Library Resources via E-card will be opened within two weeks.
- If you don't return borrowed books to libraries before you leave Fudan, you will NOT receive official transcript.



### Wifi

- Use your UIS & password to log in the wireless internet on campus
- Wifi Options: iFudanNG.1x、fduwireless、fduwireless.1x、iFudan、iFudan.1x



### Safety

- Fudan Campus Security: 65642001, 65642221
- Office of Global Partnerships: 55664152
- Fire: 119
- Police: 110
- Ambulance: 120

# Welcome

