### FACT SHEET - updated: April 2014

**Innsbruck University School of Management**  
**IWW-OFFICE** Innsbruck, Austria

(new / updated)

<table>
<thead>
<tr>
<th>University</th>
<th>Leopold-Franzens-Universität Innsbruck</th>
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<tbody>
<tr>
<td>Faculty</td>
<td>Innsbruck University School of Management</td>
</tr>
</tbody>
</table>
| Department                        | IWW-Office – Internationale Wirtschaftswissenschaften  
International Economic & Business Studies |
| Address                           | Innsbruck University School of Management  
SOWI / IWW-OFFICE  
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6020 Innsbruck  
Austria |
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| ID Code (for European Partners only) | A INNSBRU01 |

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**Phone number / e-mail**  
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**Contact person**  
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**Phone number / e-mail**  
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**Secretary**  
Ms. Dilay Yagmur

**Phone number / e-mail**  
+43 512 507 7561 / iww@uibk.ac.at

**Web address for incoming students**  
http://www.uibk.ac.at/iww/incoming/

**Fall semester / Application documents deadline**  
October – February / August 15th

**Spring semester / Application documents Deadline**  
March - July / January 15th

**Introduction dates:**  
(only for Bachelor students)  
App. 1 week before semester start (see homepage)  
This course is a must for every business bachelor student

The introduction consists of: description and/or explanation of modules, modular system, registration, about the faculty, about life in Innsbruck, etc.

**Academic calendar including exam dates.**  
Academic calendar -> homepage  
Exam week: winter semester app. 15th February  
summer semester app. 15th July

**Other relevant dates**  
Modular enrolment will be done online. Deadline will be around the official semester start. If students miss this date, they will not be able to register for modules/courses.

**Application procedure**  
Business bachelor students find an online application (will always be opened in April / closed Jan 14th) on our website. After having filled in the online form the student will receive an e-mail (which is her/his application) and an attached “Nomination”. They should use ONLY this form. The application form and the required documents should be sent by regular mail and all together. Fax can and will not be accepted.
### Documents required for application:
- Application form (online) – print version to be sent by mail
- Housing application (online)
- Certificate (will be sent to the student by e-mail)
- 1 x Photo (passport sized – not scanned)
- 1 x Copy of passport/ID (readable)
- Master: 1 x transcript of records

All documents must be sent in ORIGINAL and together.

### Institution Website:
http://www.uibk.ac.at/iww/

### Website for modules available for exchange students:
http://www.uibk.ac.at/iww/incoming/modules

### Faculty/College students must study in:
**LEOPOLD FRANZENS UNIVERSITY INNSBRUCK / AUSTRIA:**
- Innsbruck University School of Management
- School of Political Science and Sociology
- Faculty of Economics and Statistics

### Bachelor:
The Bachelor "Wirtschaftswissenschaften – Mangement & Economics" was introduced in winter semester 2007

### Master:
**Our office supports bachelor students only.** For Master Programme students please read the information:
http://www.uibk.ac.at/iww/incoming/nominated_students/master.html

### Modules:
- Attendance: Mandatory
  - Limited number of students allowed in each class (30 – 39)
  - No places are especially reserved for Exchange Students (for the online computer registration exchange students receive 2000 points – Austrians & non-exchange 1000 points)

### Language of Instruction:
German – some modules are in English – see list below

### Language requirement:
If the student chooses modules taught in German / English language, her/his command of German / English (spoken and written) is sufficient to study successfully at the Innsbruck University.
From experience we recommend students to brush up their German

### Are intensive language courses offered and when?
German courses are only offered during the semester!!

- German courses are offered at three levels at the beginning of each semester. (beginners, intermediate and advanced).
- The University offers special ERASMUS German courses: intermediate and advanced. The ERASMUS courses are free of charge – but: first come – first serve. For other German courses (except beginners level) students have to pay tuition.
- German language department – ISI:
  [http://www.uibk.ac.at/isi/sprachkurse/deutsch/deutsch_ueberblick.html.en](http://www.uibk.ac.at/isi/sprachkurse/deutsch/deutsch_ueberblick.html.en)

### Academic prerequisites:
Two years of business/economics studies at home institution

### Full-time Workload for an exchange student at your institution:
- 4 modules per semester – 30 ECTS credits (7.5 ECTS each)
- 8 modules per academic year – 60 ECTS credits (7.5 ECTS each)
- 1 module = 4 hours per week - 1 semester -> 15 weeks

### Learning expectations/class format:
There is compulsory attendance in all modules!!!!

### Final exams:
Final exams take place after the end of the semester (final exam week):
- Winter semester: mid February / Summer semester: mid July
- Exam mode: written exam 90 minutes / advanced modules: written 60 minutes / oral after completion of the written exam. The oral exam will take place 1 – 2 week after the written exam. We try to organize the oral exam 1 – 2 days after the written exam, for those students who need to go home right after the exam week.
- **EXAMS NEED TO BE WRITTEN IN INNSBRUCK ONLY !!**

### Distance exams:
Distance exams are not possible anymore. In case students need to write a re-examination, etc., they need to take it at our university.
As many students did not appear for distance exams at their institution in the past, we do not offer this service anymore!!
### Grading system:
1 very good (A)
2 good (B)
3 satisfactory (C)
4 sufficient (D)
5 sufficient (E)
5 fail (FX)
5 fail (F)

### Accommodation and others
**Accommodation:**
The online form for housing (ÖAD) can be found on our webpage. There is no pick-up service provided upon arrival! As only a certain number of rooms is available students should apply as soon as possible.

**Other:**
Students should especially study the items “Nominated Students” and “Modules”.

### Estimated living expenses:
Students must be aware that life in Austria is quite expensive compared to other European countries. The average amount of money for accommodation and living will be appr. 700,- EURO per month.

### Academic expenses excluding tuition fees:
Tuition fee is waived for exchange students, nevertheless, all students have to pay the student union fee at registration: 18 EURO per semester.

### Other expenses:
There are many destinations to travel to from Innsbruck. Season ticket for skiing app. EURO 280.

### Health insurance requirements:
European students have to bring the “European Insurance Card”. Non-EU students should expect to buy private health insurance in their home countries before departure or directly in Austria (appr. 53 Euro per month – since July 2011).

It is important that winter(skiing) accidents are covered!! – Students who are planning to exercise winter sports should have coverage of SAR. (helicopter rescue can cost easily 5.000,- euro and more, etc.) – there are special offers in Austria between 24,- and 40,- euro p.a.

### Visa requirements:
Please check with the Austrian Government Office in your home country!!

### Students facilities on campus:
Fitness facilities, social clubs, computers, Mensa, social activities, organised trips, e-mail accounts, student tutors, W-Lan, modern technical equipment in lecture rooms, etc.

### Student services provided:
The IWW-Office is for students based at the Innsbruck University School of Management only!!

### How is our information distributed:
Web: yes  Email: yes  regular mail: no
Innsbruck University School of Management
Courses taught in English during the academic year 2014-15:

**Winter semester:**

<table>
<thead>
<tr>
<th>Course</th>
<th>ECTS credits</th>
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<tbody>
<tr>
<td>International Trade Theory</td>
<td>7.5</td>
</tr>
<tr>
<td>International Monetary Economics</td>
<td>7.5</td>
</tr>
<tr>
<td>Intercultural Communication (online course)</td>
<td>7.5</td>
</tr>
<tr>
<td>The European Union (online course)</td>
<td>7.5</td>
</tr>
<tr>
<td>International Finance</td>
<td>7.5</td>
</tr>
<tr>
<td>International Business-to-Business Marketing</td>
<td>7.5</td>
</tr>
<tr>
<td>International Human Resources Management</td>
<td>7.5</td>
</tr>
<tr>
<td>Specialisation: Management (basic module)</td>
<td>7.5</td>
</tr>
<tr>
<td>Specialisation: Finance (basic module)</td>
<td>7.5</td>
</tr>
<tr>
<td>Specialisation: Banking (basic module)</td>
<td>7.5</td>
</tr>
<tr>
<td>Specialisation: Finance &amp; Banking (advanced module)</td>
<td>7.5</td>
</tr>
<tr>
<td>Specialisation: Marketing (basic module)</td>
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<tr>
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**Summer semester:** (planned)

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<tr>
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<tr>
<td>Business in Asia &amp; Emerging Markets</td>
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<tr>
<td>International Management</td>
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<tr>
<td>Social Entrepreneurship</td>
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<tr>
<td>Specialisation: Management (advanced module)</td>
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**Student workload per semester:** 30 ECTS credits (4 courses à 7.5 ECTS credits)